



### **Prohibited and Restricted Use Items at Newport News Shipbuilding**

NNS reserves the right to inspect all persons, vehicles, hand-carried packages, and containers prior to allowing entry into its facilities, again at departure from the facility, and at any time while on Company premises. This search includes the contents of any personally-owned electronic devices brought onto NNS premises.

The Company reserves the right to screen, inspect, and search any electronic device brought onto Company premises, and to confiscate any device that has been used in an unauthorized manner.

Unauthorized use of electronic devices on Company premises may result in visitors being removed from premises and the denial of any future access to NNS. In addition, the Company reserves the right to take legal action against any visitor who uses an electronic device on Company premises in an unauthorized manner.

#### **Prohibited Items**

- **Weapons and Ammunition**
- **Explosives and Incendiary Devices**
- **Alcoholic Beverages**
- **Illegal Drugs and Controlled Substances**
- **Vaping Devices and Electronic Cigarettes**

#### **Restricted Use Items**

- **Knives**
  - Any knife blade greater than three inches is prohibited unless necessary for work-related purposes and pre-approved by a supervisor.
- **Cameras**
  - Use of the camera on a personal cell phone, or use of any application that activates the camera function, is prohibited on Company premises.
- **Sound Recording Devices**
  - Sound recording devices are not permitted in any Closed Area or Restricted Area
- **Personally-Owned Electronic or Optical Media**
  - Personally-owned electronic or optical media may never be introduced into any Company-owned computer or used to store Company information.
- **Cell Phones**
  - Use of the camera on a personal cell phone or the use of any application that activates the camera function, is prohibited on Company premises
- **Personally-Owned Electronic Devices**
  - Personally-owned electronic devices must never be connected to Company-owned computers or computer networks, including wireless connections.
  - Processing Company information on personally-owned devices is prohibited.
  - The use of headphones, ear buds, and portable entertainment devices (e.g. MP3 players, portable radios, CD players, Bluetooth devices, portable wireless speakers) is prohibited in production areas at all times unless required for the job being performed.
- **Contractor-Owned Electronic Devices**
  - All of the restrictions and requirements for personally-owned electronic devices also apply to contractor-owned devices with the exception of those that have prior approval for use granted by the Security department.